



REGULATIONS **Revised 4/15/2012**
OF
STAR OF BETHLEHEM CONCLAVE
KNIGHTS OF THE RED CROSS OF CONSTANTINE
AND APPENDANT ORDERS
Town of Williston, VT

1. NAME

1.1. Per Bylaw

2. JURISDICTION

2.1. Per Bylaw

3. MEMBERSHIP

3.1. Number of Members. The maximum number of members of this Conclave shall be as prescribed by the Bylaws

3.2. Regular Membership. Regular membership in this Conclave may be attained only by invitation, which invitation shall be extended only after proper clearance through the Grand Recorder's Office of the United Grand Imperial Council and unanimous consent of the Conclave.

3.2.1. Any Regular, Dual or Emeritus member may, at a Regular assembly and upon the form provided for that purpose, suggest the name of a proposed invitee for membership. Said form shall be accompanied by his complete Masonic record, a statement that he is a Royal Arch Mason in good standing, and subscribes to a belief in the Christian religion.

3.2.2. At a Regular Assembly, the proposed candidate shall be considered. After clearing the candidate with the Grand Recorder's office, the Recorder will mail a ballot to all members at least 30 days before the next Conclave where the election is declared. A single blackball, or an oral or written objection made to the Sovereign, shall reject any person whose name is so proposed.

3.2.3. Following a positive election the Recorder shall issue the elected individual a written invitation. The individual thus invited shall, before his installation or admission by affiliation, file his Acceptance of Invitation in writing, in the form prescribed by the Grand Imperial Council.

3.2.4. In case he does not so present himself for installation within one year his election, the election shall be void. His name may be again presented.

3.3. Dual Membership. A Knight Companion in good standing in another Conclave may be elected to Dual Membership in this Conclave, with the full rights and privileges and fiscal obligations of a regular member

3.3.1. Procedures of proposal, invitation, acceptance and election shall be as for regular membership

3.3.2. Loss of membership, other than resignation with an accompanying Certificate of Good Standing, in the original conclave automatically forfeits the Dual Membership.

3.4. Rejection. When any person has been rejected for membership in the Conclave, his name shall not again be presented until after the expiration of one year from the date of rejection.

3.5. Secrecy of the Ballot. The secrecy of the ballot for membership is inviolable

3.5.1. No member may inform a candidate that he was proposed and rejected.

3.5.2. No member may tell a proposed candidate that his is under consideration, until the Recorder has sent him the official invitation.

3.6. Honorary Membership. Honorary membership may be conferred upon an active member of another Conclave who has performed an outstanding service for Freemasonry or the Constantinian Order and upon whom the Conclave may desire to confer special distinction. The election of Knights Companions to this classification shall be dependent upon the recommendation of the Sovereign and a Committee of Past Sovereigns and the unanimous approval of the Conclave. There shall not be more than a total of five (5) such Honorary Members at any one time.

3.7. Emeritus Membership. Emeritus membership may be conferred upon an active member of this Conclave when such member is prevented from regular attendance through no fault of his own. Emeritus members shall have full rights and privileges of active members and shall pay annual dues unless by vote of the Conclave they are remitted. In either case, the per capita tax shall be paid to the United Grand Imperial Council the same as for active members. The number of Emeritus Members of this Conclave shall not exceed ten (10) at any time, and shall not be counted in the allowed limit of membership.

3.8. Termination and Restoration of Membership. A member ceases to be such by resignation, suspension or expulsion.

3.8.1. Any member who has lost membership in a prerequisite Masonic body by demit or otherwise, automatically forfeits membership in this Conclave. Upon restoration to membership in such prerequisite Masonic body, he may be restored to membership in this Conclave by unanimous vote of the members present at a Regular Assembly.

3.8.2. A member who has been suspended for nonpayment of dues, may, upon payment of same, be restored by a two-thirds vote of the members present at a Regular Assembly.

3.8.3. A suspension for any other cause, or expulsion, shall require a unanimous vote for reinstatement.

3.9. Resignation. Any member desiring to withdraw from this Conclave shall present his resignation in writing at a Regular Assembly. If appropriate, a Certificate of Good Standing shall be granted to him.

3.9.1. No action shall be taken upon the resignation of a member who has a pending inquiry into his conduct, nor until his dues or financial obligations to the Conclave shall have been paid or remitted.

3.9.2. A member who has been suspended for nonpayment of dues, may, upon payment of same within 60 days of notice of suspension be automatically reinstated without vote of the Assembly. After said 60 day period, he may be restored only by a two-thirds vote of the members present at a Regular Assembly.

4. FEES and DUES

4.1. Fees. The fee for installation, affiliation or dual membership in this Conclave shall be such amount as may from time to time, be set by action at a Regular Assembly. Such fees are payable concurrent with the invitee's acceptance form.

4.2. Dues. Dues in this Conclave shall be such amount as may, from time to time, be set by action at a Regular Assembly.

4.2.1. Dues shall be due and payable on or before January 1st each year.

4.2.2. Dues in arrears for two years are cause for immediate suspension for non-payment unless remitted by vote of the conclave.

4.3. Remission or Exemption

4.3.1. A member's dues may be remitted by a two-thirds vote of the members at an Assembly

4.3.2. The Secretary's dues may be exempted by a two thirds vote of the members at an Assembly

5. ASSEMBLIES

5.1.1. Annual. The Annual Assembly of this Conclave shall be held on the 3rd Sunday in September, in the Town of Williston. The date and location may be changed by the Sovereign, with permission of the Intendant General.

5.1.2. Regular. A Regular Assembly shall be held on the 3rd Sunday in April, the location to be determined by the Sovereign. Dates of Regular Assemblies may be changed by the Sovereign, with permission of the Intendant General.

5.1.3. Special. Special Assemblies shall be called by the Sovereign, or upon the written request of three members of the Conclave. No business shall be transacted except that for which it is called and which is specified in the notice.

5.1.4. Time. The hour of assembling shall be determined by the Sovereign.

5.1.5. Notice. Notice of all Assemblies shall be given to all members at least fifteen days prior thereto.

5.1.6. Quorum. At all Assemblies five members exclusive of the Sovereign shall constitute a quorum.

5.1.7. Majority. All matters before the Assembly shall be decided by majority vote of all members present, except as otherwise provided.

6. OFFICERS and DUTIES

6.1. Elected Officers. The elected officers of this Conclave shall consist of the Sovereign (titled Puissant), Viceroy (titled Eminent), Senior General, Junior General, Treasurer, and Recorder, to be elected and invested at the Annual Assembly of the Conclave.

6.2. Plural Offices. No one is permitted to hold more than one elective office for simultaneous terms of service, except that the offices of Treasurer and Recorder may be held by the same person with approval of the Intendant General.

6.3. Appointed Officers. Previous to his own enthronement the Sovereign shall appoint: a Prelate, Prefect, Standard Bearer, Herald, and Sentinel, to serve during his term of office but subject to his removal at any time

6.4. Installation. Installation of Officers will be in accordance with the United Grand Imperial Council's Constitutions, Statutes and Regulations.

6.5. Vacancies.

6.5.1. If the Office of Sovereign becomes vacant the next ranking available elected officer shall succeed him. (See United Grand Imperial Council Reg 805.50B for procedure)

6.5.2. If any other elective office becomes vacant, an election to fill the vacancy shall take place at the next Regular Assembly, upon due notice to the members.

6.5.3. If any appointed office becomes vacant, the Sovereign may appoint a successor for the unexpired portion of the current term.

6.6. Duties. The duties and prerogatives of the officers of this Conclave shall be as described in the United Grand Imperial Council's Constitution, Statutes and Regulations and in ritual of the Ceremonies of Subordinate Conclaves.

7. AMENDMENT

7.1. No addition, alteration, repeal or amendment to these Regulations shall be made unless a motion therefore is presented at a Regular Assembly. It shall be read by the Recorder and lay over until the subsequent Assembly, without debate. The Recorder shall cause the addition, alteration, repeal or amendment to be printed in full in the notice of the next Assembly, when it shall be acted upon, and if approved by a majority of the Knights Companions present, it shall be adopted

8. ATTACHMENTS

8.1. Proposal for Membership Form

8.2. Letter of Invitation Form

8.3. Acceptance of Invitation Form

AMENDMENT ENDORSEMENTS CERTIFICATION

This is to certify that the foregoing is a true and correct copy of the Policies and Procedures regularly adopted at an Assembly of Star of Bethlehem Conclave of Vermont, Knights of the Red Cross of CONSTANTINE, held on the 15 day of April A.D. 2012, A.O. 1699_



Recorder

ATTEST:

Sovereign